

**BOARD OF ASSESSORS
TOWN OF WILBRAHAM**

240 Springfield Street
Wilbraham MA 01095

**John M. Wesolowski, Chairman
Lawrence G. LaBarbera, Assessor
Roger J. Roberge II, Assessor**



Manuel D. Silva, Principal Assessor

Phone: (413) 596-2800 Ext 209

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**MINUTES OF MEETING
WEDNESDAY, SEPTEMBER 14, 2016**

Chairman John Wesolowski called the meeting to order at 5:45 pm. Assessors Roger Roberge II, Principal Assessor Manuel Silva and Assistant Administrator Cathy Barnes were in attendance.

NEW BUSINESS:

- **The Board reviewed the *Minutes of August 17, 2016 Meeting:***
MOTION: Made (Roberge) and seconded (Wesolowski) to approve the *Minutes of August 17, 2016* as submitted. Approved 2-0
- **The Board reviewed the *Executive Session Minutes of August 17, 2016 Meeting:***
MOTION: Made (Roberge) and seconded (Wesolowski) to approve the *Minutes of August 17, 2016* as submitted. Approved 2-0
- **The Board reviewed and signed the *Accounting Report for August 2016***
- **The Board reviewed and signed the *Expenditure Report for 2017***
- **The Board reviewed, approved and signed Chapter 61A Forest Land Certificate for property located at 288 Main Street**
- **The Board reviewed FY17 Town Owned Property Values**
- **The Board reviewed FY17 Cell Tower Values**
- **The Board reviewed, accepted and signed the FY17 Net Book Value for the locally assessed utilities (LUC 504)**
- **The Board reviewed, approved and signed the following Assessors Warrants to Collect:**
 - 1) 2016 Motor Vehicle and Trailer Excise, Commitment #20 in the amount of \$ 536.25
- **The Board reviewed, approved and signed the following *Motor Vehicle and Trailer Abatements:***
 - 1) 2016 Motor Vehicle and Trailer Abatements
Report #1 – Certificate #6787 thru #6828 (42 Certs) in the amount of \$ 4,536.33
 - 2) 2015 Motor Vehicle and Trailer Abatements
Report #1 – Certificate #6829 in the amount of \$ 59.37
 - 3) 2014 Motor Vehicle and Trailer Abatement
Report #1 – Certificate #6830 in the amount of \$ 106.25

UPCOMING EVENTS:

▪ HHCAA – DOR Gateway Workshop

To be held Wednesday, September 21, 2016 at the South Hadley Public Library

The Board approved the following attendees:

- 1) Manuel D. Silva
- 2) Cathy A. Barnes

▪ MAAO - Clerks Meeting

To be held Wednesday, September 28, 2016 at the Summit View in Holyoke

The Board approved the following attendees:

- 1) Cathy A. Barnes
- 2) Katherine N. Robinson

▪ DLS – What's New in Municipal Law

To be held Thursday, September 29, 2016 at the Log Cabin Banquet & Meeting House in Holyoke

The Board approved the following attendees:

- 1) Manuel D. Silva
- 2) Cathy A. Barnes

▪ MAAO – Fall Conference

To be held Thursday, October 20, 2016 at the Publick House in Sturbridge

The Board approved the following attendees:

- 1) Manuel D. Silva
- 2) Cathy A. Barnes

CORRESPONDENCE

The Board reviewed the following correspondence:

1. FY17 Wilbraham Valuation Guide
2. Business West – Former Collins Paper Co on 176 Cottage Av, building renovations
3. Planning Board Public Hearing scheduled 9/13/16 (3)
4. Zoning Board of Appeals Public Hearing scheduled 9/22/16 (5)
5. Zoning Board of Appeals – Notice of Decision (1)

The Board scheduled the next meeting for Wednesday, October 5, 2016 at 5:45 p.m.
at the Town Hall in the Assessors Office.

Having no further business, the meeting was adjourned at 6:49 p.m.

Submitted By:

Approved By:

Cathy A. Barnes, Assistant Administrator
